

## **Instructions for KCCEOA Scholarship Application**

Please complete all pages of the application and your essay with the fill in form. The scholarship is available to applicants who will be attending Kansas Colleges or University.

It is also important that all pages be emailed to the Ellis County Clerk, Donna J Maskus:  
[dclerk@ellisco.net](mailto:dclerk@ellisco.net).

Pertaining to the letters of reference, please note – when the applications are emailed without the letters of reference included in the packet – some notice should be included that the letters of reference will be coming at a later date.

All applications are due by April 1<sup>st</sup>. If you drop your application off at the office of your local County Clerk/Election Official by the due date, it will be forwarded on to the Scholarship Chairperson. If any or all parts of your application will be mailed, please mail directly to the Ellis County Clerk at PO Box 720, Hays, KS 67601.

The \$500 Scholarship Winners will be announced at the KCCEOA May meeting. After a copy of the College Class Notification is mailed to the KCCEOA Treasurer, the funds will be sent to the Applicant's College for the fall semester of current year.

The Local County Clerk/Election Official will contact the scholarship winners in each respective County. This notification should happen by May 15th each year.

### **Thank You for Your Application**

*For questions, you may call:  
Chair, Donna J Maskus @ 785-628-9410  
or email [dclerk@ellisco.net](mailto:dclerk@ellisco.net).*



## **Financial Information**

Give a brief explanation of source and amount of funds available for the academic school year in which this scholarship is requested:

Where do you plan to live while in school (please check one):

Parents      Relatives      Self Spouse      Roommate      Dorm      Other

### Additional Requirements

1. A brief essay explaining your goals for your chosen career. Please limit it to one page.
2. Official High School and/or College Transcripts for each school attended. If the school or college is mailing them, please note when sending your application.
3. Two letters of reference: one should be from a friend or relative and the other from a business associate, past employer or teacher.
4. Application must be received by April 1 to: Chairperson: Donna J Maskus, Ellis County Clerk, PO Box 720, Hays, KS 67601. You may turn the application into your local County Clerk/Election Official, and it will be forwarded in a timely manner.

### **Thank you for your interest in the Kansas County Clerks'/Election Officials' Scholarship Process**

I certify that the foregoing statement and enclosures are true and correct to the best of my knowledge.

Date

Typed and Signed Signature of Applicant

Please begin your essay here: