

**UNIFIED SCHOOL DISTRICT #430, SOUTH BROWN COUNTY  
UNOFFICIAL MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING  
BOARD OF EDUCATION OFFICE**

**MONDAY, MAY 8, 2017**

- MEMBERS PRESENT:** Gregg Dishon, Jacob Bruning, Jason Smith, Jason Selland and Richard Lovelady.
- ADMINISTRATORS PRESENT:** Dr. Steven Davies, Superintendent. Dave Norman (arrived 6:13pm), Jackie Wenger and Judy Dickman, Principals.
- GUESTS:** Michelle Gaskell – Horton Headlight; Cassie Small-Parent; Mark Ross-HHS Activities Director; Becky Shamburg-Special Education Director; Roger Madere – SBS Insurance; Stuart Mathewson – Maximum Insurance; Melanie Schmitt – Grant Coordinator/Food Service Rep.
- CALL TO ORDER:** Vice-President Dishon called the meeting to order at 6:00 p.m.
- PLEDGE & PRAYER:** Steve Davies led the Prayer followed by the Pledge of Allegiance.
- PUBLIC RELATIONS:** Mrs. Cassie Small-Parent, has some concerns with the Dance Team Constitution. Some inconsistencies were found in the constitution and brought to the attention of the administration. Mrs. Small had a number of handouts for members along with several questions for members. Mr. Smith asked if they could have time to review all the handouts and get back with her after all concerns have been discussed.
- AGENDA:** **Motion by Mr. Lovelady, seconded by Mr. Dishon and passed 5-0** to approve the agenda as presented.
- CONSENT AGENDA:** **Motion by Mr. Selland, seconded by Mr. Lovelady and passed 5-0** to approve the consent agenda plus extra bills listing.
- SUPERINTENDENT’S REPORT:** Dr. Davies reported on the following items:
- 1) Graduation: Board Members were given a list of those that will be distributing diplomas as graduations along with a time line.
  - 2) Orders on Hold: All orders are on hold until we feel more certain where the budget will be at the end of the school year.
  - 3) Summer School: **Motion by Mr. Bruning, seconded by Mr. Lovelady and passed 5-0** to approve the following Summer School Sessions:

HES & JOM – Lisa Earp & Tonya Merz	July 17-28
8-10 am	10:15 – 12:15
EMS – Those eligible will be attending the JOM summer school	
  - 4) Summer Camps: **Motion by Mr. Dishon, seconded by Mr. Lovelady and passed 5-0** to approve the following summer camps:

EMS – Football Camp	June 26 – 30
HHS – Washburn Volleyball Camp	June 19-20
Football Camp	June 19-24
Cheer Camp	June 2 <sup>nd</sup>
Dance Camp	June 5-7
Girls BB Camp	June 26-30
Boys BB Camp	TBD
  - 5) Student Fees: Members were given a copy of the proposed

2017-18 student fees report. **Motion by Mr. Selland, seconded by Mr. Lovelady and passed 5-0** to approve the 2017-18 fees as presented.

- 6) Prom, After Prom & Sneak: Board Members and Administration thought all events went very well and fun had by all that attended. We would like to give **Special Thanks to the Senior Student and Parents, Junior Students and Parents and a really big thanks to Lesa Bratton and Libby Wilson Prom Sponsors!!!**
- 7) Insurance Committee: We received our 2017-18 Blue Cross health premiums on Friday. When Dr. Davies and Mrs. Becker have a chance to review those changes, we will have an Insurance Committee meeting to discuss these new rates along with information on a proposal from a partial self-funded plan.
- 8) Dance Constitution: Mr. Ross-HHS Activities Director presented a new HHS Dance Constitution proposal to clear-up the inconsistencies noted and to also make the Dance and Cheer requirements the same. Members asked for additional information from Mr. Ross to review.
- 9) Insurance Bids: Members were given information on three companies that bid all or portions of the districts insurance needs for the 2017-18 school year. Stuart Mathewson and Roger Madere were in attendance and were asked several questions. After review and discussion, **Motion by Mr. Lovelady, seconded by Mr. Dishon and passed 5-0** to approve Bid #1 from SBS Insurance for the entire insurance package in the amount of \$93,754.00.
- 10) Food Service Transfer: Last month the Board of Education Members voted to raise the 2017-18 school lunch prices by \$.05. Motion by Mr. Selland, seconded by Mr. Bruning, to transfer \$949.68 from the LOB Fund to the Food Service Fund due to low paid student meal prices. This amount was calculated using the USDA PLE tool. Motion approved 5-0.
- 11) HHS Yearbook: The High School is requesting the district help with yearbook costs in the amount of \$2,500.00. Members were given a write-up by Mr. Norman on the problems with the year's book cash flowing and what has been done to reduce costs. **Motion by Mr. Dishon, seconded by Mr. Lovelady and passed 5-0** to approve the request. Dr. Davies and Mr. Norman will review ways to eliminate this cost to the district.

#### **SPECIAL EDUCATION:**

Dr. Davies informed Board Members of the following Special Education issues:

- 1) Special Education meeting has been scheduled for 5-15-17.
- 2) Dr. Davies, Mrs. Hargrove and Becky Shamburg had a telephone meeting with Dale Dennis-KSDE on the need to request additional funds from each school district. USD 430's share of the increase would be \$109,062.12 for the 2017-18 school year.

#### **CURRICULUM REVIEW:**

Dr. Davies updated the board on the following curriculum issues:

- 1) The Social Studies curriculum books have been ordered at a cost of \$4,500.00. Funds have been set aside to cover this expense.

- CAPITAL OUTLAY UPDATE:** 2) Drivers Education will be held on June 5-16<sup>th</sup>.  
 Dr. Davies updated members on the following projects/needs at each of the buildings along with the board office:  
**HHS:** Shelter House trim will be painted when rain quits; most cracks in the track have been fixed and rest will be done when dry. Lane Tawzer has submitted a bid of \$700.00 to remove a tree at HHS before it falls on private property.  
**EMS:** Roof repair has been done.  
**HES:** Garage Roof will not get done as a result of rain. The materials have been ordered and will be a project for the Home Improvement Dept. next year.  
**BOE:** Parking area was resealed by Lonnie Boller.  
 We now have a small leak in the basement of the Home Improvement House. The light switches have been updated. Dee Dee Hathaway will sell this house located on 229 West 12<sup>th</sup>. Motion by Mr. Dishon, seconded by Mr. Bruning and passed 5-0 to sell the house “As Is” for \$64,900.00.  
 The City gave the district a house on 233 West 8<sup>th</sup> for the Home Improvement Class. This house is in very bad shape and the district will be reviewing this property. There is a large tree that has been removed from this property at a cost of \$200.00.  
 Ice machine reverse osmoses has been installed.  
 LED Light Bids: We have been testing the lights and will continue with this project.
- TRANSPORTATION UPDATE:** Dr. Davies updated the board on the following transportation issues:  
 1) Kay and Othol Stevens have been hired for our crosswalk guards for the 2017-18 school year. Wade Edwards will be training them on this position.  
 2) Routes doing well in spite of rain  
 3) Monthly meeting are continuing  
 4) Doug will be working on summer repairs  
 5) Continuing to help #415 on transportation to Atchison
- 2016-17 BUDGET UPDATE:** Dr. Davies spoke to Members on the following budget concerns:  
 1) Current year budget is coming to a close. As of now we have not been notified of any decrease for this budget year.  
 2) It appears the 2017-18 budget could be delayed.
- APPLICATION FOR WAIVER OF TEXTBOOK FEES:  
 FUND RAISERS/OUT OF STATE TRIP REQUEST:** There were no applications for Waiver’s this month. Our YTD textbook waivers for the 16-17 school year are \$15,460.00  
 FBLA would like to have the following fund raisers to help pay for the upcoming national’s competition in Anaheim, California:  
 Car Wash & Bake Sale – possibly on Memorial Day Weekend  
 Sell License Plates at summer area festivals i.e. Brown Co Fair  
 Movie Night and painting of football bleachers. **Motion by Mr. Bruning, seconded by Mr. Lovelady**, and passed 5-0 to approve these fund raisers.
- BREAK:** The board took a break from 7:55 pm to 8:00 pm.  
**EXECUTIVE SESSION:** **Motion by Mr. Dishon and seconded by Mr. Bruning** to enter into executive session at 8:00 p.m. until 8:30 p.m. for discussion of

negotiations to protect the public interest in negotiating a fair and equitable contract; to discuss personnel matters of non-elected personnel to protect the privacy interest of the individual(s) to be discussed; to discuss matters affecting a student(s) to protect the privacy interest of the individual(s) to be discussed. Dr. Davies was in attendance. **Motion carried 5-0.** Mr. Ross entered at 8:15. The board reconvened at 8:30 p.m.

**EXECUTIVE SESSION:**

**Motion by Mr. Selland and seconded by Mr. Lovelady** to enter into executive session at 8:30 p.m. until 8:35 p.m. for discussion of negotiations to protect the public interest in negotiating a fair and equitable contract; to discuss personnel matters of non-elected personnel to protect the privacy interest of the individual(s) to be discussed; to discuss matters affecting a student(s) to protect the privacy interest of the individual(s) to be discussed. Dr. Davies and Mr. Ross were in attendance. **Motion carried 5-0.** The board reconvened at 8:35 p.m.

**EXECUTIVE SESSION:**

**Motion by Mr. Lovelady and seconded by Mr. Dishon** to enter into executive session at 8:35 p.m. until 8:37 p.m. for discussion of negotiations to protect the public interest in negotiating a fair and equitable contract; to discuss personnel matters of non-elected personnel to protect the privacy interest of the individual(s) to be discussed; to discuss matters affecting a student(s) to protect the privacy interest of the individual(s) to be discussed. Dr. Davies was in attendance. **Motion carried 5-0.** The board reconvened at 8:37 p.m.

**EXECUTIVE SESSION:**

**Motion by Mr. Bruning and seconded by Mr. Selland** to enter into executive session at 8:37 p.m. until 8:38 p.m. for discussion of negotiations to protect the public interest in negotiating a fair and equitable contract; to discuss personnel matters of non-elected personnel to protect the privacy interest of the individual(s) to be discussed; to discuss matters affecting a student(s) to protect the privacy interest of the individual(s) to be discussed. Dr. Davies was in attendance. **Motion carried 5-0.** The board reconvened at 8:38 p.m.

**EXECUTIVE SESSION:**

**Motion by Mr. Bruning and seconded by Mr. Selland** to enter into executive session at 8:38 p.m. until 8:40 p.m. for discussion of negotiations to protect the public interest in negotiating a fair and equitable contract; to discuss personnel matters of non-elected personnel to protect the privacy interest of the individual(s) to be discussed; to discuss matters affecting a student(s) to protect the privacy interest of the individual(s) to be discussed. Dr. Davies and Mr. Ross were in attendance. **Motion carried 5-0.** The board reconvened at 8:40 p.m.

**ACTIONS FOLLOWING EXECUTIVE SESSION:**

**Motion by Mr. Lovelady, seconded by Mr. Bruning and passed 5-0** to approve Amelia Grissom as HHS English Teacher for the 2017-18 school year.

**Motion by Mr. Bruning, seconded by Mr. Lovelady and passed 5-0** to accept the resignation of Elisabeth Wilson as HHS Jr. Class

Sponsor at the end of the 2016-17 school year.

**Motion by Mr. Selland, seconded by Mr. Dishon and passed 5-0** to approve hiring Leah Ritchhart as Elementary Teacher for the 2017-18 school year.

**Motion by Mr. Dishon, seconded by Mr. Lovelady and passed 4-0** to approve extending the contracts of Judy Dickman – HES Principal and Jackie Wenger – EMS Principal for the 2017-18 school year. Mr. Selland left the meeting for this vote.

**ADJOURNMENT:**

**Motion by Mr. Lovelady, seconded by Mr. Bruning and passed 5-0** to adjourn the meeting at 8:45 p.m.